

City of Othello
City Council Budget Workshop
November 7, 2016

CALL TO ORDER:

Mayor Shawn Logan called the budget workshop to order at 6:30 p.m. and led a silent invocation and the Pledge of Allegiance.

Present: Mayor Shawn Logan; Councilmembers: Eugene Bain, Corey Everett, Genna Dorow, Angel Garza, Larry McCourtie, John Lallas, and Mark Snyder.

Also Present: City Administrator Wade Farris; Department Heads: Public Works employee Dan Quick, Police Chief Phil Schenck, Finance Officer Spencer Williams, Community Development Director Travis Goddard, and City Clerk Debbie Kudrna.

CITIZEN INPUT

There was none.

TREE CITY ORDINANCE REVIEW

Parks and Recreation Coordinator Amy Hurlbut stated the proposed ordinance will satisfy all of the requirements for an approved Tree City USA ordinance. She reviewed some of the important provisions in this ordinance and noted that OMC 14.57 takes care of more details about spacing and location as well as the expectation of vegetation in new developments. She showed a Powerpoint regarding the approved list of trees. She advised that the final version will be presented to the council at the next meeting, which will allow staff to submit the application to Tree City USA by their deadline.

CHANGE ORDER FOR 14TH AVENUE IMPROVEMENT PROJECT

Mayor Logan advised that the City requires rubberized joint seal verses a hot asphalt/sand mix originally in the contract. City Administrator Wade Farris advised that the City also requires thermoplastic traffic arrows instead of the painted on type that is in the contract. The proposed change order increases the contract price \$17,045 and will not increase any days of work.

Council's consensus was to move forward with the change order for the 14th Avenue Improvement project and will take a formal vote at the next meeting.

DESCRIPTION OF CITY'S FUNDS/SOURCES

Finance Officer Spencer Williams reviewed the various available fund resources and established minimum fund balances and provided a brief description of the funds. He then explained use of utility assessments and how changes in the transfers amounts into the general fund can help pay for capital requests. They discussed increasing the utility tax on the water fund to 10% and increasing the utility tax on the sewer fund to 15% into the general fund and compared those figures to the planned 2% from the water fund into the general fund to pay for requested capital requests. Mr. Williams mentioned that some budget requests and minimum fund balances are already factored into the 2017 budget.

BUDGET OVERVIEW AND CAPITAL REQUESTS

IT manager Rigo Ozuna reviewed his capital requests for next year. Finance Officer Spencer Williams reviewed the "red line", discretionary budget requests in the administration budget. Council and staff discussed the red line budget items.

Police Chief Schenck reviewed the police department red line, discretionary budget requests. Discussions were held on the type of police vehicles being requested. Council and staff discussed the red line budget items.

Public Works employee Dan Quick gave information to support the public works "red line", discretionary budget requests. Council and staff discussed the red line budget items.

COUNCIL DISCUSSION OF 2017 BUDGET

There was a general discussion on the requested projects and allocation of funding. Discussions were held on future infrastructure improvements. Council gave comments on the budget

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proposals. There was also a discussion about a request from the Adams County Fire District #5 for two more full time firefighters with the City paying a portion of the cost for next year. The Council held a discussion about utilizing \$100,000 from the general fund reserve fund and funding requested for a new park restroom to fund street projects.

UNFINISHED BUSINESS

There was none.

NEW BUSINESS

There was none.

ADJOURNMENT

With no further items to discuss, Mayor Logan adjourned the workshop at 8:42 p.m.

By: _____
SHAWN LOGAN, Mayor

ATTEST:

By: _____
DEBBIE L. KUDRNA, City Clerk